

Draft Agenda for Transnational training

27th March 2024

(Please note that all times are expressed according to CET time zone)

11:00

Introduction

Alessandra Folli and Dario Monti, Romagna Tech Staff

- Welcome participants to the training session and introduction to the CODES project.
- Present the project partners: KEPA and ENTER, highlighting their roles and contributions.
- Provide a brief explanation of the training's objective and a quick overview of the agenda.

11:15

Presentation of the Platform: Background and Features

Silvia Mercuriali, Romagna Tech Staff

- Explain the rationale behind the development of the platform within the CODES project.
- Discuss the specific requirements of the project and how they were translated inside the platform.
- Provide an overview of the main features and functionalities of the platform.

11:30

Hands-on Activity: Document and Platform Demonstration

Riccardo Marconi, Romagna Tech Staff

- Presentation of the training support document for the use of the platform.
- Guide participants through a live demonstration of the platform's usage.
- Show how to navigate the platform, access different sections, and utilize its features.

11:45

Hands-on Activity: Participant Interaction

Silvia Mercuriali and Riccardo Marconi, Romagna Tech Staff

- Guide participants through simple actions to interact with the platform.
- Provide step-by-step instructions and support for participants as they explore the platform.
- Encourage participants to provide feedback or ask questions during the activity.

12:15

Feedback and Q&A Session Interaction

All participants together

- Open the floor for participants to share their experiences and provide feedback.
- Facilitate a discussion around any challenges, suggestions and overall impressions.
- Address any common questions or concerns raised by participants.

12:25

Closing Remarks

Alessandra Folli and Dario Monti, Romagna Tech Staff

- Thank participants for their attendance and participation.

12:30

Event ends